

**Policy Committee Meeting
February 9, 2009
Executive Director's Office, Dale 1 Building**

Members present: Anne Jerman, Patrick Kinner, David Mitchell, Scott Perry, Terry Rowe, Dr. Jay Batra (for partial meeting); Jessica Oski

The Policy Committee reviewed the meeting minutes from September 29th and December 8, 2008 and discussed the status of each of the policies mentioned in those minutes. TR will follow up with Gail Rushford as to the next steps of implementing the Dress Code Policy. Scott will review the Orientation and Conditions of Employment Policy with David Mitchell and then circulate a current copy to the Policy Committee members.

Anne Jerman moved to accept the September 29th and December 8th meeting minutes as presented. David seconded the motion. All in favor, motion passed unanimously.

The VSH Governance Policy was announced as in development. Wendy Beininger is overseeing a draft of this policy.

The Policy Committee reviewed the following policies:

Grievance and Appeal Policy – We have received no additional public comments on this policy. There are no changes since the last time we looked at this policy. Anne Jerman motioned to advance this policy to the DMH Commissioner for review and possible approval. David Mitchell seconded the motion. All in favor. Motion passed unanimously.

Levels of Autonomy and Supervision Policy – The committee reviewed the changes to this policy. Patrick Kinner motioned to advance this policy to the DMH Commissioner for review and possible approval. Scott Perry seconded the motion, all in favor. Motion passed unanimously.

Volunteer Policy - The committee reviewed this policy. No changes made to draft policy. Anne Jerman motioned to advance this policy to the DMH Commissioner for review and possible approval. David Mitchell seconded the motion. All in favor, motion passed unanimously.

Public Comments – There were no public attendees and there was no written public comments submitted to review and discuss at this meeting.

The meeting adjourned at 9:00 a.m. The next Policy Committee meeting will be on March 9, 2009 at 8 am.

Respectfully Submitted,

**Denise McCarty
Minute Taker**